



Oglethorpe County Board of Education

735 Athens Road - Lexington, GA 30648
Phone (706)743-8128 Fax (706)743-3211

Board Members
Rebecca Soto, *Chair*
Dave Hawkins, Ed.D., *Vice - Chair*
Doug Bower, Ph.D.
Collin Cherry
Tim Poole

Superintendent
Beverley Levine

Oglethorpe County School System Federal Programs Complaint Procedure

One of the local school system requirements, as we provide services to eligible federal program children, is a "Complaint Procedure." Anyone who believes that Oglethorpe County School System is violating a Federal statute or regulation may file a Complaint. Federal programs for which complaints may be filed include:

Title I Part A: Improving the Academic Achievement of the Disadvantaged

Title I, Part B, Subpart 3: Even Start Family Literacy

Title I, Part C: Education of Migrant Children

Title I, Part D: Programs for Children and Youth Who are Neglected, Delinquent, or At-Risk

Title II, Part A: Preparing, Training, and Recruiting High Quality Teachers and Principals

Title II, Part D: Enhancing Education Through Technology

Title III, Part A: Language Instruction for Limited English Proficient and Immigrant Students

Title VI, Part B: Rural and Low Income Schools

IDEA: Individuals with Disabilities Education Act

We do ask, as with any problem, to first try and resolve the issue at the school level. If talking to the school principal does not resolve the issue, then the following process is to be used to resolve the complaint.

Step 1: The parent/guardian, private school, public and/or student shall make every effort to meet with the teacher involved. If there is no resolution;

The Oglethorpe County School District does not discriminate on the basis of race, color, national origin, sex, age, or disability.



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Step 2: The parent/guardian, staff, private schools, general public and/or student shall make every effort to meet with the principal and appropriate staff member(s). If there is no resolution;

Step 3: The parent/guardian, staff, private schools, general public and/or student shall submit the written complaint to the Federal Programs Director, Judy Spurgeon, at the Oglethorpe County School System Board of Education office; 735 Athens Road; Lexington, GA 30648; 706-743-8707; juspurgeon@oglethorpe.k12.ga.us. The written documentation shall include an outline of the nature of the complaint and the steps taken to resolve the matter directly with the teacher/principal involved. The complaint will be logged in by the Federal Program Director who will maintain the log until the complaint is resolved. The parent/guardian and/or student shall then meet with the Federal Programs Director. Other members of the School District administration and employees may be involved at this time. The student's educational program will be continued in a manner established by the school principal and consistent with the guidelines of the federal program during this period of review. The disposition of the review shall be confirmed in writing to the parent/guardian and/or student. At the same time, the disposition shall be communicated to the teacher and principal whose decision led to the review. If there is no resolution;

Step 4: The parent/guardian, staff, private schools, general public and/or student shall meet with the Superintendent. Other members of the School District administration and employees may be involved at this time. The disposition of the review shall be confirmed in writing to the parent/guardian and/or student. At the same time the disposition shall be communicated to the teacher and principal whose decision led to the review. If there is no resolution;

Step 5: The parent/guardian, staff, private schools, general public and/or student may bring the complaint before the Oglethorpe County Board of Education. Other members of the School District administration and employees may be involved at this time. The disposition of the review shall be confirmed in writing to the parent/guardian and/or student. At the same time the disposition shall be communicated to the teacher, principal, and Superintendent whose decision led to the review.

Step 6: If there is no resolution, a complaint may be filed with the Department of Education

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